



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

May 11th, 2023
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Pearsall called the meeting to order at 12:00p.m.

FLAG SALUTE

Commissioner Pearsall led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall, Hutchins (via Zoom) and Dalessandro; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

Doug Jamieson and Michael Nivala

AGENDA ADDITIONS OR DELETIONS

Add a new business item for stairmaster purchase

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from April 12th, 2023 - Regular Meeting
 - Commissioner Hutchins made a motion to approve the minutes from the April 12th, 2023 Regular Meeting. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

04/01/2023 To: 04/30/2023

Time: 11:37:50 Date: 05/10/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	313,166.25	802,938.08	137,184.38	978,919.95	0.00	11,438.49	990,358.44
6731 Capital Projects	193,290.51	177.70	0.00	193,468.21	0.00	0.00	193,468.21
6734 Reserve Account	486,260.77	447.05	0.00	486,707.82	0.00	0.00	486,707.82
6736 Apparatus Account	238,004.04	211.89	0.00	238,215.93	0.00	0.00	238,215.93
Total Cash:	1,231,221.57	803,774.72	137,184.38	1,897,811.91	0.00	11,438.49	1,909,250.40
	1,231,221.57	803,774.72	137,184.38	1,897,811.91	0.00	11,438.49	1,909,250.40

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2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of April. Commissioner Dalessandro made a motion to approve the payments below for April 2023 totaling \$139,879.79. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2023.04.03	230403001-230403022 Transaction #s 318-339	\$32,347.94	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2023.04.04	230404001-230404015 Transaction #s 340-354	\$11,438.49	Warrants	General Expenditures
N/A	Transaction #s 355-386	\$68,023.86	EFT	April Career Payroll/Vol & Comm Stipends
2023.05.01	Transaction #s 387-389	\$28,069.50	EFT	April - EFTPS, DRS, & DSHS
Total		\$139,879.79		

CHIEF'S REPORT by Chief Rux

Monthly Alarm Activity – April 2023

Total Number of Alarms: 54

EMS 39

Fire 15

Mutual Aid Given: 9

Overlapping calls: 11.11%

Mutual Aid Received: 4

Monthly Alarm Activity – 2023 Year to Date

Total Number of Alarms: 251

EMS 175

Fire 76

Mutual Aid Given: 44

Overlapping calls: 13.15%

Mutual Aid Received: 12

Monthly Training Activity

EMT: Spring EMT class began March 6th – We have 6 enrolled, all doing well

Fire: 3 enrolled; all doing well – all in Haz Mat Class

Training Hours: 352 Agency Personnel Hours for April 2023

Monthly Training Activity

Volunteer Membership: as discussed in BVFF Mtg.

Apparatus: Tender 13-1 is still O/S – No Update from last month

Strategic Planning: Meeting on Monday at 1200

Training & Conferences : WSFCA, WCA, IAFF New Member, WSFFA Annual Fire School, WSP FFII

Transport Billing – Medicare/Medicaid

Community Outreach: Working to create a documentary for marketing and looking to strengthen our social media platform, GNA Picnic 6/24, Digital Literacy

Gurneys and hardware have arrived, will be working on the installation and implementation of the in service training

COMMISSIONERS/SECRETARY REPORT

Nothing new at TCOMM. There have been several new hires.

OLD BUSINESS

1- Ambulances – Braun Northwest /Liquid Spring Suspension

- There have been multiple comments about the ambulance ride being quite bumpy. Chief would like to do a retro-fit for Ambulance 13-1, and it will be approximately \$13,000.
- Commissioner Dalessandro made a motion to approve the retro-fit for Ambulance 13-1 for the amount of \$13,000. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2- Roofing

- A-1 Roofing came to assess the roofing and its status. After that assessment, Chief Rux would like to do a bid spec process for station 13-1 right away. He would be looking for a 30 year composite. More information will be provided at the next board meeting.

3- Strategic Planning

- Chief Rux wanted to inform the Board that both him and the Office Manager met with Commissioner Dalessandro to discuss the Strategic Planning, and will be meeting regularly to continue working on that throughout the rest of the year.

NEW BUSINESS

1- Stairmaster Purchase

- The Chief informed the Commissioners that the department would like to purchase stairmaster machine. The cost for a used one, with 1 year warranty/3yr limited warranty, is about \$5,900.
- Commissioner Dalessandro made a motion to approve the purchase of the stairmaster machine for the amount of \$5,900. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2- Executive Session RCW 42.30.110(1)(g) – To evaluate the qualifications of an applicant for public employment.

- The Commissioners then met for an executive session at 12:39pm for approximately 15minutes. The meeting resumed at 12:54pm, and no action was taken during the executive session.
- After resuming the meeting at 12:57pm, Commissioner Pearsall then made a motion to accept Arthur

COMMENTS FOR THE GOOD OF THE ORDER

-June 17th is the FF Academy Graduation

-Lt. Jamieson informed everyone present that the peer support app had been launched countywide that it's working very well. There is an event on 5/28 for self & spouse.

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MEETING ADJOURNED

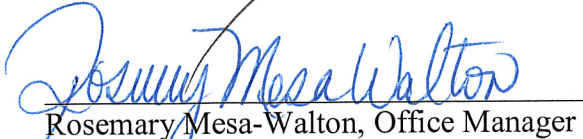
There being no further business, the meeting was adjourned at 12:58 p.m.



Corey A. Rux, Fire Chief



Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner



Arthur Dalessandro, Commissioner