



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

January 13th, 2023
2:30 p.m.

MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 2:35 p.m.

FLAG SALUTE

Chief Rux led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall and Hutchins; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

Tim Rohaly, Nathan Bowman, Arthur Dalessandro & family, Michael Nivala & spouse, Kelly Carda & family, Rebekah Lensegrav, Sarah Norman, Elijah Frisk, Gabriel Dorrough, David Emmons, and Jordan Pepe.

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from November 10th Regular Meeting & November 16th Special Meeting
 - Commissioner Hutchins made a motion to approve the minutes from the November 10th, 2022 Regular Meeting and November 16th, 2022 Special Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

NEW BUSINESS

1. New Commissioner Oath
 - a. Arthur Dalessandro was sworn in as the new Commissioner of Thurston County Fire Protection District 13 by the Chairman of the Board, Dave Pearsall

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

11/01/2022 To: 11/30/2022

Time: 21:08:30 Date: 02/07/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	995,971.09	97,748.91	241,767.03	\$51,952.97	0.00	0.00	\$51,952.97
6731 Capital Projects	192,072.22	244.64	0.00	192,316.86	0.00	0.00	192,316.86
6734 Reserve Account	483,195.63	615.55	0.00	483,811.18	0.00	0.00	483,811.18
6736 Apparatus Account	136,772.96	100,206.90	0.00	236,979.86	0.00	0.00	236,979.86
Total Cash	1,808,511.90	198,816.00	241,767.03	1,765,560.87	0.00	0.00	1,765,560.87

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TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

12/01/2022 To: 12/31/2022

Time: 11:59:02 Date: 01/10/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	175.00	325.00	0.00	0.00	325.00
6730 County Checking	851,952.97	8,481.65	131,862.35	728,572.27	0.00	0.00	728,572.27
6731 Capital Projects	192,316.86	371.75	0.00	192,688.61	0.00	0.00	192,688.61
6734 Reserve Account	483,811.18	935.32	0.00	484,746.50	0.00	0.00	484,746.50
6736 Apparatus Account	236,979.86	356.55	0.00	237,336.41	0.00	0.00	237,336.41
Total Cash:	1,765,560.87	10,145.27	132,037.35	1,643,668.79	0.00	0.00	1,643,668.79
	1,765,560.87	10,145.27	132,037.35	1,643,668.79	0.00	0.00	1,643,668.79

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of November and December. Commissioner Hutchins made a motion to approve the payments below for November & December 2022 totaling \$373,567.99. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2022.11.03	221103001-221103019 Transaction #s 928-946	\$9,264.40	Warrants	General Expenditures
N/A	Transaction #s 947-980	\$58,219.56	EFT	November Career Payroll/Vol & Comm Stipends
2022.12.01	Transaction #s 981-983	\$23,813.46	EFT	November - EFTPS, DRS, & DSHS
2022.12.02	221202001-221202025 Transaction #s 997-1021	\$38,543.81	Warrants	General Expenditures, Quarterlies (L&I) and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2022.12.03	221203001-221203009 Transaction #s 1022-1030	\$11,632.68	Warrants	General Expenditures and Quarterlies (Unemployment)
N/A	Transaction #s 1-31	\$60,744.54	EFT	December Career Payroll/Vol & Comm Stipends
2023.01.01	Transaction #s 32-34	\$24,594.64	EFT	December - EFTPS, DRS, & DSHS
2023.01.02	230102001-230102019 Transaction #s 35-53	\$146,754.90	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$373,567.99		

CHIEF'S REPORT by Chief Rux

Monthly Alarm Activity – November & December 2022			
Total Number of Alarms: 161			
EMS 83			
Fire 78		Mutual Aid Given: 30	
Overlapping calls: 27.33%		Mutual Aid Received: 10	
Monthly Alarm Activity – 2022 End of Year			
Total Number of Alarms: 709			
EMS 404			
Fire 305		Mutual Aid Given: 107	
Overlapping calls: 15.66%		Mutual Aid Received: 53	

1. Training
 - EMT: 4 volunteers graduated from TCMO EMT: Bush, Galon, Winkley, Tardiff
 - Fire: 4 volunteers graduated from TCFA: Nivala, Wong, Morton, Ybarra
 - Training Hours: 207 Agency Personnel Hours in Nov & Dec
2. Report
 - New Volunteer Membership – processing 7 candidates
 - Apparatus Repairs- E13-1 Turbo, E13-2 Transmission control Unit, E13-3 Ignition Solenoid
 - HVAC Repairs – New HP at 13-1/PM Program
 - Transport Program Update: System Design, ESO, Inter-departmental in service training, New Gurneys, Run Cards
 - FTE Testing Process- Established a 6 person List and hired 2; Nivala & Carda (Start 1/2/23)
 - Community Outreach and Networks: GNA Tree Lighting Event, Santa Sleigh, Lacey Assessment Center, TCMO EMT, TCFA

COMMISSIONERS/SECRETARY REPORT

Commissioner Hutchins reported that TCOMM is short staffed and that they are taking applications. Also, TCERN hold up on DuPont towers.

OLD BUSINESS

None

NEW BUSINESS

2. Commissioner Station Bed Mattresses
 - a. Chief Rux asked the Commissioners to approve the purchase of 12 Twin XL mattresses for approximately \$12,000. They are to be used at Station 1 & 2. Commissioner Hutchins made a motion to approve the purchase of 12 mattresses for both station 1 & 2 for the amount of \$12,000. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.
3. Engine 13-1 Turbo Repair
 - a. Chief Rux informed the Board of a turbo repair being done on Engine 13-1. It is currently at the Olympia shop and the department is still waiting on an estimate of what it will cost to fix.
4. HVAC Repair/preventative maintenance
 - a. Chief Rux informed the Board of an emergency purchase of an HVAC system in December. Commissioner Dalessandro made a motion to approve the purchase of the HVAC system from December 2022. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
5. Oath Ceremony – 2 Career FF/EMTs – Nivala & Carda
 - a. Michael Nivala & Kelly Carda were sworn in as the new Firefighter/EMT of Thurston County Fire Protection District 13 by the Fire Chief, Corey Rux.

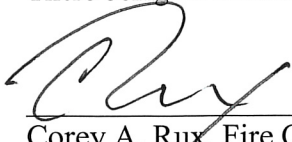
COMMENTS FOR THE GOOD OF THE ORDER

None

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MEETING ADJOURNED

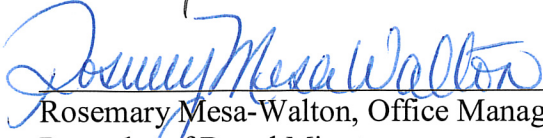
There being no further business, the meeting was adjourned at 3:09 p.m.



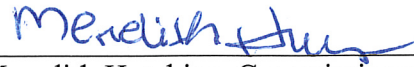
Corey A. Rux, Fire Chief



Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner



Arthur Dalessandro, Commissioner