



BOARD OF FIRE COMMISSIONERS Regular Meeting Minutes

**January 9th, 2025
12:00 p.m.**

MEETING CALL TO ORDER

Commissioner Pearsall called the meeting to order at 12:06 p.m.

FLAG SALUTE

Commissioner Pearsall led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall, and Dalessandro; Chief Rux, Chief Smith and Rosemary Mesa-Walton

OTHERS PRESENT

Greg Perry, Doug Jamieson, Grant Walker, Michael Nivala, Zack Summers, Sean Larson, Ryland McCullough, Nikki Rux, Beka Rudolph, Mike Peoples, Lisa (GNA), JJ & Family

AGENDA ADDITIONS OR DELETIONS

None

NEW BUSINESS

1. Oath Ceremony for Lieutenant Bert 'JJ' Shincke
 - a. Chief Rux introduced the department's new Lieutenant, had him read the Oath of Office and JJ Shincke was then pinned by his wife Hailey Shincke.

----- *Took a break from 12:13 to 12:27 for refreshments* -----

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from December 6th, 2024 – Regular Meeting
 - Commissioner Dalessandro made a motion to approve the minutes from the December 6th, 2024 Regular Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances (November)

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TREASURER'S REPORT
Account Totals

Thurston County Fire Protection District 13

11/01/2024 To: 11/30/2024

Time: 13:02:55 Date: 01/06/2025
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
6730 County Checking	1,089,342.00	111,576.50	199,269.14	1,001,649.36	0.00	0.00	1,001,649.36
6731 Capital Projects	150,160.13	360.71	0.00	150,520.84	0.00	0.00	150,520.84
6734 Reserve Account	505,026.93	1,204.77	0.00	506,231.70	0.00	0.00	506,231.70
6736 Apparatus Account	187,038.10	480.17	0.00	187,518.27	0.00	0.00	187,518.27
6738 Transporting Checking	69,078.25	5,677.85	0.00	74,756.10	0.00	0.00	74,756.10
Total Cash:	2,000,645.41	119,300.00	199,269.14	1,920,676.27	0.00	0.00	1,920,676.27
	2,000,645.41	119,300.00	199,269.14	1,920,676.27	0.00	0.00	1,920,676.27

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of December. Commissioner Dalessandro made a motion to approve the payments below for December 2024 totaling \$218,427.50. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2024.12.03	241203001-241203018 Transaction #s 1185-1202	\$40,795.62	Warrants	General Expenditures
N/A	Transaction #s 1-31	\$88,283.87	EFT	December Career Payroll/Vol & Comm Stipends
2025.01.01	250101001-250101018 Transaction #s 32-44;52-56	\$35,443.68	Warrants	General and Payroll Benefit Expenditures - Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2025.01.02	Transaction #s 45-51	\$53,904.33	EFT	December - EFTPS, DRS, and Legal Shield; and Quarterlies (L&I, Unemployment, PFML and LTC)
Total		\$218,427.50		

CHIEF'S REPORT by Chief Rux & Assistant Chief Smith

Month(s): December 2024

Incident Statistics		
Total Incidents: 48	EMS: 29	Fire: 19
Aid Given: 9	Aid Received: 1	Overlapping: % 12.5
Year to Date (through 12/31/24)		
Total Incidents: 629	EMS: 384	Fire: 245
Aid Given: 76	Aid Received: 25	Overlapping: % 17.65
Transport Statistics		
Total Patient Contacts: 28	Non-Transport: 8	Transportable Pts: 17
GFD Transports: 10	Transport by another agency: 4	Capture Rate: 58
YTD Transports Billed:	Resident: -	Non-Resident: -
Monthly Training Activity		
EMT: 5 new EMT's graduated 12/12/24 at 6:00pm at Olympia H.S.		
Fire 1: 8 currently in TCVFTA – Graduation Ceremony was 12/18/24; HazMat Class until 2/25		
Training Hours: 141 Agency Personnel Hours for November 2024		

Fire Chiefs Report
Misc: • FTE Personnel – Timeline for return to work • FTE Update and Hiring Process • Communication Specialist and Community Outreach Coordinator started 1/1/25 • Volunteer Recruitment – new volunteers in the onboarding process
Apparatus: • New Brush 13-1 – Spec committee met Jan 8th; vendor evaluation underway
Facilities: • Tree Service to evaluate diseased and nuisance trees conducted at Stations 1 & 2 – bids pending • 2025 Renovation Project Progress (Scope/Budget) • AFG Grant for Deisel Exhaust System submitted
Community Outreach: • GNA Chili Feed at Station 13-1 on January 11, 2025 11:00am-1:00pm • Preschool Benefit Pancake Feed, Hosted by GFD February 8th 2025

Special Announcement: Rosemary Mesa -Walton Employment Status

- Rosemary announced to the Commissioners that she had turned in her resignation, but that she'd be staying with the department through the end of May in order to find a replacement and also allow time for training. She thanked the department for all of the kindness and support throughout the years, and she was immensely grateful for the time spent at the Griffin Fire Department.

COMMISSIONERS/SECRETARY REPORT

None

OLD BUSINESS

None

NEW BUSINESS (continued)

1. Resolution 25-001 2025 Stipends
 - a. Commissioner Dalessandro made a motion to approve Resolution 25-001, 2025 Stipends. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.
2. Resolution 25-002 Transfer \$75K from Transporting Fund to General Fund
 - a. Commissioner Dalessandro made a motion to approve Resolution 25-002, to transfer \$75K from Transporting Fund to the General Fund. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

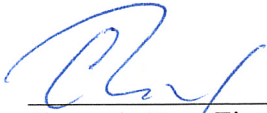
COMMENTS FOR THE GOOD OF THE ORDER

None

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MEETING ADJOURNED

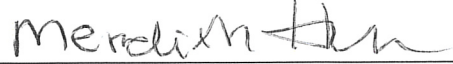
There being no further business, the meeting was adjourned at 12:59 p.m.



Corey A. Rux, Fire Chief



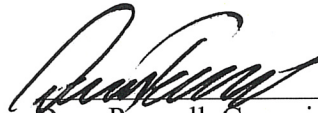
Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Chair



Arthur Dalessandro, Commissioner



Dave Pearsall, Commissioner