



BOARD OF FIRE COMMISSIONERS

Regular Meeting Agenda

June 26th, 2025
12:00 p.m.

MEETING CALL TO ORDER

FLAG SALUTE

ROLL CALL

OTHERS PRESENT

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from May 15th, 2025

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PUBLIC COMMENTS

The Fire Commissioners recognize the value of public comments on fire department issues and the importance of involving members of the public in its meeting, and so, we provide this opportunity. The statements or presentation may relate to any aspect of the fire department except those matters pertaining to any specific member which will not be allowed during public meetings. The Fire Commissioners would appreciate your comments being limited to approximately three (3) minutes.

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

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TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

05/01/2025 To: 05/31/2025

Time: 08:32:19 Date: 06/17/2025

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,144,024.99	236,635.56	208,692.71	1,171,967.84	0.00	0.00	0.00	1,171,967.84
002 Reserve Fund	512,455.87	1,502.10		513,957.97	0.00	0.00	0.00	513,957.97
003 Apparatus Fund	189,874.41	558.45		190,432.86	0.00	0.00	0.00	190,432.86
004 Transporting Fund	86,733.68	7,712.50		94,446.18	0.00	0.00	0.00	94,446.18
301 Capital Projects Fund	152,375.23	446.78		152,822.01	0.00	0.00	0.00	152,822.01
	2,085,464.18	246,855.39	208,692.71	2,123,626.86	0.00	0.00	0.00	2,123,626.86

2. Voucher Approvals

- Request approval to pay the following vouchers:

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2025.05.04	250504001-250504004 Transaction #s 468-471	\$1,670.24	Warrants	General Expenditures
2025.05.05	250505001-250505028 Transaction #s 472-499	\$27,778.63	Warrants	General Expenditures
NA	Transaction #s 500-544	\$111,527.24	EFT	May Career Payroll/Vol & Comm Stipends
2025.06.01	Transaction #s 545-547	\$41,362.35	EFT	May - EFTPS, DRS, and Legal Shield
2025.06.02	250602001-250602026 Transaction #s 548-573	\$40,615.80	Warrants	General Expenditures and Payroll Expenditures – Griffin Firefighter Assoc., Union dues, Trusteed Plans, MERP
Total		\$222,954.26		

CHIEF'S REPORT by Chief Rux & Assistant Chief Smith

Month(s): May 2025

Incident Statistics		
Total Incidents: 50	EMS: 27	Fire: 23
Aid Given: 5	Aid Received: 1	Overlapping: 4%
Year to Date (through 5/31/25)		
Total Incidents: 257 (272 PYTD)	EMS: 167	Fire: 90
Aid Given: 22	Aid Received: 9	Overlapping: 10.89%

Transport Statistics		
Total Patient Contacts: 23	Non-Transport: 12	Transportable Pts: 11 (not ALS)
GFD Transports: 9	Transport by another agency: 3 (1 ALS)	Capture Rate: 81%
YTD Transports Billed:	Resident: -	Non-Resident: -

Monthly Training Activity

EMT: 5 new EMT's - Graduation June 16 th at 1800
Fire 1: Fire Academy 2025 –Fall Start August 26, 2025 – 6 applicants PENDING allocated spots
Thursday Night Drill – EMS Training with Capt. Perry May 15, 2025
Training Hours: 180 Agency Personnel Hours for May 2025

Fire Chiefs Report
Misc: • Chief Rux and AC Smith assisted South Bay Fire with Lieutenant Testing May 29, 2025. • Chief Rux and Chief Smith attended the WFC conference in Tri Cities May 19-May 22. • Chief Rux, Chief Smith, Commissioner Dalessandro and Director Ridings attended the WFC conference in Chelan June 5-7th • Chief Rux has been working closely with Lauren Rodriguez, Sparrow Designs, to assist and guide our decision making for the remodel project. • Move to station 2 is complete while the work is underway at HQ • Station 13-1 Renovation update
Apparatus: • New Brush 13-1 – Spec committee meeting every other Wednesday; finalizing paint estimate (one more estimate to be obtained), skid estimate ready for Purchase Order (Mallory Fire), and cabinet install (FAB Shop) – schedule dates pending. Targeting completion end of 4th Q 2025. • E13-3 surplus planning – initial market survey complete. Identified sale offering platforms to include State Fire Chiefs and Gov Deals. Timing for best exposure and selling advantage in summertime. A surplus resolution will be presented to the BOFC next meeting. • New Tender has been ordered; it is the process of being built out with changes addressed to meet our specifications. Targeting October for delivery.
Facilities: • South Sound Tree & Landscape completed for Station 13-2 with certain tree removal and pruning; Station 13-1 certain tree removal/pruning is pending appointment date in July.
Community Outreach: • GNA Board Meeting on May 28th • Griffin School Career Day, June 4th • Griffin School End of Year BBQ, June 5th • GNA annual Garage Sale Fundraiser, June 7th @ Companion Cove • GNA Annual Picnic June 28th

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COMMISSIONERS/SECRETARY REPORT

This time is set aside for commissioners to report on meetings and conferences they attend, etc.

None

OLD BUSINESS

None

NEW BUSINESS

Surplus Resolution 25-006, Engine 13-3

COMMENTS FOR THE GOOD OF THE ORDER

MEETING ADJOURNED